

**10<sup>th</sup> MEETING OF THE GOVERNING BODY OF  
CHEBROLU ENGINEERING COLLEGE HELD ON 01-06-2016**

**Governing Body Members:**

1. Sri. G. Masthan Chowdhary : Chairman  
Chairman, Chebrolu Engineering College  
(Management)
2. Smt. R. Manjula : Member  
Secretary, Chebrolu Engineering College  
(Management)
3. Prof.A.Damodaram : Member  
Vice-Chancellor, Sri Venkateshwara University, Tirupati  
(Educationalist)
4. Prof.V.Padma Rao : Member  
Joint Director  
Department of Technical Education, Andhra Pradesh, Vijayawada  
(State Government Nominee)
5. Dr.CH.Sai Babu : Member  
Director R&D, JNTUA, Kakinada  
(University Nominee)
6. Sri.R.Vamsi Krishna : Member  
VITAS, Hyderabad  
(Industrialist)
7. Dr.G.Ravi Kumar : Member  
CGM (Technical), AP State Skill Development Corporation  
(Educationalist)
8. Sri.M.Sreenivasulu : Member  
Director, Chebrolu Engineering College, Guntur  
(Faculty of the Institution)
9. Dr.K.Hari Babu : Ex-officio  
Principal, Chebrolu Engineering College, Guntur  
(Member Secretary)

## **AGENDA FOR THE 10<sup>th</sup> GOVERNING BODY MEETING**

Welcome address by the Chairman

### **1. Items for confirmation and action taken report**

1.1. Confirmation minutes and action taken of the previous meeting

### **2. Items for the information**

2.1. Student admissions

2.2. Academic results

2.3. Internships

2.4. Placements

2.5. Academic activities and students/faculty achievements

2.6. To present the information regarding R& D projects and other publication activities

2.7. To present Progress of Incubation Centre

2.8 To discuss and plan for NAAC accreditation

### **3. Items for Approval/Ratifications**

3.1. Presenting information regarding the grant of EOA for the A.Y 2015-2016 and approval of A.Y 2016-2017

3.2. Staff recruitment and approval of the faculty positions

3.3. Budget

3.4 Faculty welfare, appraisal and research incentives

### **4. Any other matter with the permission of the chair**

At the outset of the meeting Dr.K.Hari Babu, Member secretary to the Governing Body has extended the members with a warm greeting on the eve of the occasion and thanked one and all for attending the meeting. He has introduced the members to the gathering. The chairman Sri. G. Masthan Chowdhary thanked the governing body members and stressed on implementing the outstanding crucial issues concerned with the programs to which the management, Chebrolu Engineering college is committed to.

Chebrolu Engineering College (CHBR) has a vibrant academic ambiance that has been developed over the years of its hard striving for quality education. The rich infrastructure, potentially competent faculties are noteworthy in the directive. But, for the management, the stake holders peer suggestions.

The Minutes of the meeting agenda are discussed and resolved item wise as here under.

### **1. Confirmation of the 9<sup>th</sup> GB meeting**

The GB is confirmed the minutes of 9<sup>th</sup> Governing Body of its meeting last held on 05-02-2016 and the GB noted the action taken report of 9<sup>th</sup> Governing Body.

### **2. Budget approval for the financial year 2016-2017**

The Budget presented was appreciated as it gave all the details required for scrutiny, Honourable members enquired about the details of the previous budget. For accreditation purposes, members advised to present it department wise. The Chairman gave a direction that Governing Body shall meet again after 6 months to check whether sanctioned budget is utilized or not and if any additional allocation is needed

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### **3. SEED GRANT for the financial year 2016-2017**

The Director-CHBR informed the Governing Body that considering Research as an important avenue where faculty members are encouraged to convert their ideas into practice and Products. DST, SERB, AICTE and other organizations are approached for further financial support. To Hand hold the faculty initially to enhance their research abilities, the Management offers support with seed money in various amounts like INR 100000 to INR 200000.

The Chairman emphasized that the Seed money should not only result in faculty development but also involve students to make them more innovative, resulting in something tangible to benefit the students, institute and the society. The Chairman directed that the Seed money should be used to strengthen R&D culture of CHBR and should result in activities that become Bread winners for the institute.

The Chairman enquired about the maintenance and transport costs for which the Principal-CHBR gave a clarification that students pay for their own transportation and faculty and staff are offered free transport.

The total budget for the year 2016-2017 is estimated as 5 cores.

#### **4. Staff recruitment for the academic year 2016-2017**

The Principal - CHBR informed the members that recruitments will be done to maintain the Student Cadre ratio of 1:15 as per the AICTE norms.

The Chairman advised the Principal - CHBR to recruit sufficient faculty members (Total-164) to maintain the Student Cadre ratio of 1:15 as per the AICTE norms and also advised to retain the qualified and consistent hardworking faculty to improve the quality of the teaching as well as the strength of the college.

#### **5. Presenting information regarding the grant of EOA for the A.Y 2015-2016 and approval for A.Y 2016-2017.**

The Honorable GB Members appreciated the director for getting EOA for the A.Y 2015-2016 and given approval for the proposed intake for the A.Y 2016-2017

#### **6. Admission policy for A.Y. 2016-2017**

The Principal-CHBR informed the members that CHBR management instituted Scholarships from the Academic year 2016-2017, whose details are as under:

- i. Students with EAMCET ranks below 10000 will be offered INR 20000 Scholarship.
- ii. Students whose rank is between 10000 to 20000 will be offered INR 10000 Scholarship.

- iii. Students whose rank is between 20000 to 30000 will be offered INR 5000 Scholarship.
- iv. The Scholarship will be continued in the subsequent year if and only if the performance of the student is persistent in the present year
- v. Fee waiver for Economical Backward ward Students in Tuition fee, Hostel Fee & Bus Fee

The Chairman suggested to offer free admission to toppers of Andhra, Telangana and Tamil Nadu Intermediate Boards, as is done by DTU-Delhi. The Bright students should be less Burdened. Admission policy should attract talent and support. The GB permitted the Principal to follow the established procedures laid down by University/Government in admission into UG and PG courses offered for A.Y. 2016-17.

#### **7. Placement report of current academic year**

The Principal - CHBR presented the student placement details for the last three Academic years. The Chairman appreciated the increase in placements over the years but advised the Principal - CHBR that steps should be taken to achieve high salary placements.

The Chairman advised that all the students should be mapped in terms of Placements, Higher Education Admissions, Family-owned Businesses, Start-Ups, Entrepreneurships and other opportunities, in a tabular form. The Chairman advised that the students should be tracked from the first year itself so that the required efforts are put in place to ensure students are engaged.

#### **8. To present the statement of accounts for the A.Y 2015-2016**

The Principal - CHBR presented the statement of accounts for the A.Y 2015-2016

#### **9. To present the information regarding R& D projects and other publication activities**

The Principal - CHBR informed to the members that the faculty members are publishing research papers in SCI/Scopus journals. The Chairman set the target as 10 Research papers to be published by December 2016 from the faculty with PhD should be directed to maximize their output. The Chairman directed that Faculty should aim for publication in a reputed SCOPUS

indexed journal. By the next Governing body, the target for CHBR is to reach 10 research papers in SCOPUS indexed journals.

#### **10. To present Progress of Incubation Centre**

The Principal - CHBR presented the progress of Incubation Centre activities’.

The Chairman while appreciating the establishment of the Innovation Centre and the high Quality of R&D taking place directed CHBR to invite some of the Governing body/Council members and present that Quality, Research & Consultancy, SEED Money, and he opined that new Laboratories are moving in the right direction. CHBR is advised to work for phenomenal improvement than incremental with appropriate strategy and the improvement should be 0 to 1.

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#### **11. Any other matter with the permission of the chair**

All the Suggestions and observations of the governing Body are noted down. Steps would be taken to implement the suggestions made by GB such as placements, R&D activities, accreditations, ranking etc. The above items were discussed, the necessary approval and ratification was accorded by the honorable GB Members. The GB members advised the CHBR Management to continue their good efforts for better results. Dr.K.Hari Babu, Member-Secretary has proposed the thanks to all the GB members for having made it convenient to attend and participate in the meeting.