



# CHEBROLU ENGINEERING COLLEGE

(Sponsored By Sri Visweswaraiah Educational Society)  
(Approved by AICTE, New Delhi Affiliated to J.N.T.U., Kakinada)  
Near Power Station, Chebrolu, Guntur, Andhra Pradesh-522212

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Date: 20-01-2018











## Circular

The meeting of the Internal Quality Assurance Cell (IQAC) committee will be held on 24-01-2018, 03:00 PM in the Management Room. All members are invited to attend the same.

### Agenda:

- Discuss and analyze student academic performance during MID examinations.
- To arrange classes for slow learners and advance learners.
- To discuss the activities conducted in the previous semester.
- To organize certificate courses to enhance employability.
- To motivate the faculty to participate in research oriented programme.
- Reviewing the faculty publications and book publishing.
- Discussion of any issue with the permission of the chair.

(K. Venkata Ramaiah)  
Coordinator, (IQAC)

Member Name	Signature
Dr. K. Hari Babu, Professor, Chairman, IQAC	K. Hari Babu
K. Venkata Ramaiah, Professor & HoD, CSE Dept., Coordinator, (IQAC)	
Dr. R.V. Krishnaiah, Professor, Member (Management)	
N. Venkata Rao, Professor, Member	
G.Bala Masthanaiah, Member	
N.Vijay Sankar, Professor & Hod, ECE Dept., Member	
Ch.Hari Babu, Professor & Hod, EEE Dept., Member	
K. Krishna Veni, Professor & Hod, Mech Dept., Member	
P.Silus, Professor & Hod, Civil Dept. Member	
T. V. Subba Rao, Professor & Hod, BS&H Dept., Member	
P.Balagi, Member (Industrialist)	



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## INTERNAL QUALITY ASSURANCE CELL

### **Minutes of Meeting**

Minutes of meeting of internal quality assurance cell (IQAC) held on 24-01-2018 in the management room at 03:00 PM

#### Agenda:

- Discuss and analyze student academic performance during MID examinations.
- To arrange classes for slow learners and advance learners.
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- Discussion of any issue with the permission of the chair.

#### Resolution:

- To analyze the students' performance during MID examination.
- Proposing the ways to make them learn in an easier way. So that slow learners will be benefited.

It is decided to adopt the following strategies to improve the academic performance of students

- It is resolved to adapt the following methods for improvement
- To send SMS to the parents about their wards related to attendance and performance in the examinations
- To develop a software to facilitate the faculty to enter the details of hourly attendance and coverage of syllabus for each section.

Members Present

Member Name	Signature
Dr. K. Hari Babu, Professor, Chairman, IQAC	K. Hari Babu
K. Venkata Ramaiah, Professor & HoD, CSE Dept., Coordinator, (IQAC)	K. Venkata Ramaiah
Dr. R. V. Krishnaiah, Professor, Member (Management)	Dr. R. V. Krishnaiah
N. Venkata Rao, Professor, Member	N. Venkata Rao
G. Bala Masthanaiah, Member	G. Bala Masthanaiah
N. Vijay Sankar, Professor & Hod, ECE Dept., Member	N. Vijay Sankar
Ch. Hari Babu, Professor & Hod, EEE Dept., Member	Ch. Hari Babu
K. Krishna Veni, Professor & Hod, Mech Dept., Member	K. Krishna Veni
P. Silus, Professor & Hod, Civil Dept. Member	P. Silus
T. V. Subba Rao, Professor & Hod, BS&H Dept., Member	T. V. Subba Rao
P. Balagi, Member (Industrialist)	P. Balagi